

No. HCC/REI/2024-R2

Date: 15.03.2025

## <u>Notice</u>

## Student-Instructor and Volunteer for "Ramdhanu" (Session: 2024-25)

All students who have applied to be the Voluntary Student-Instructors or Volunteers for *"Ramdhanu"* are asked to meet the Ramdhanu coordinators on 17.03.2025 at 1:30 PM in the Conference Room. Please note that this is a temporary and voluntary role for the 2024-25 session. Applicants must bring their college ID card for verification.

For further details please contact:

Dr. Lopamudra Basu (Department of Geography) Mr. Sumit Naskar (Department of English)

Qu

Principal

Heramba Chandra College



\*\*Please find the next page for the list of students applied to be the student instructor/volunteer\*\*

NB: Since no students have applied to be Dance Instructors, we request students willing to take up this role to consult the Ramdhanu Coordinators on 17.03.2025.





HERAMBA CHANDRA COLLEGE 23/49 Gariahat Road, Kolkata-700029 Ramdhanu Colours that Empower Lives



List of students applied to be the student instructor/volunteer:

| NAME                   | DEPARTMENT       | SEMESTER     | COLLEGE ROLL | APPLICATION FOR |
|------------------------|------------------|--------------|--------------|-----------------|
| AKASH MITRA            | B.COM HONS       | SEMESTER III | 231025       | COMPUTER        |
| SHIBSUNDAR DAS         | COMMERCE         | SEMESTER III | 234483       | COMPUTER        |
| SUBRANEEL GHOSH        | COMMERCE         | SEMESTER III | 235590       | COMPUTER        |
| SOUMYAJIT SAHA         | COMMERCE         | SEMESTER I   | 245558       | COMPUTER        |
| DIBAKAR CHANDRA MODAK  | COMMERCE         | SEMESTER I   | 242188       | COMPUTER        |
| ABHRAJIT BHATTACHARYYA | B. COM           | SEMESTER I   | 241012       | COMPUTER        |
| SOMNATH MONDAL         | B COM            | SEMESTER III | 234535       | COMPUTER        |
| SNEHANSHU GANGULY      | B. COM HONOURS   | SEMESTER III | 234527       | COMPUTER        |
| SWARAJIT MAJUMDER      | COMMERCE         | SEMESTER I   | 245648       | COMPUTER        |
| SNEHA SARKAR           | B.COM HONOURS    | SEMESTER III | 234526       | COMPUTER        |
| SOUMYAJIT SAHA         | COMMERCE         | SEMESTER I   | 245558       | COMPUTER        |
| DEBAYAN DEY            | COMMERCE         | SEMESTER III | 232165       | COMPUTER        |
| GITASHREE MONDAL       | COMMERCE         | SEMESTER III | 232212       | DRAWING         |
| DEEP ROY               | B. COM           | SEMESTER III | 232184       | DRAWING         |
| VISHAL ROY             | B.COM (GENERAL)  | SEMESTER V   | 226785       | DRAWING         |
| MUNNA ROY              | B. COM           | SEMESTER III | 236720       | DRAWING         |
| SUDIPTA DAS            | EDUCATION        | SEMESTER III | 237842       | DRAWING         |
| ABANTIKA DAS           | BENGALI          | SEMESTER V   | 227788       | DRAWING         |
| SAYANTAN PAUL          | B.COM HONOURS    | SEMESTER III | 234470       | DRAWING         |
| RUCHIKA GUPTA          | ENGLISH          | SEMESTER I   | 247874       | DRAWING         |
| SUDIPTA DAS            | EDUCATION        | SEMESTER III | 237842       | DRAWING         |
| DEBAYAN DEY            | COMMERCE         | SEMESTER III | 232165       | DRAWING         |
| SANGBARTIKA HALDER     | GEOGRAPHY        | SEMESTER III | 238962       | SONG            |
| ANANYA DALAPATI        | B.COM HONS       | SEMESTER I   | 241044       | SONG            |
| USHASHI ROY            | B. COM (GENERAL) | SEMESTER III | 236798       | VOLUNTEER       |
| KRISH DHAR             | B. COM           | SEMESTER III | 236712       | VOLUNTEER       |
| KHUSHI KUWAR           | ENGLISH          | SEMESTER V   | 227841       | VOLUNTEER       |
| RAJDEEP DEY            | ECONOMICS        | SEMESTER V   | 228941       | VOLUNTEER       |
| ROHIT SARDAR           | B. COM           | SEMESTER III | 236745       | VOLUNTEER       |
| SANMAYETRA ROY         | COMMERCE         | SEMESTER I   | 244447       | VOLUNTEER       |
| MOHIT DAS              | COMMERCE         | SEMESTER I   | 243277       | VOLUNTEER       |
| SWASTIK                | COMMERCE         | SEMESTER I   | 245652       | VOLUNTEER       |
| SREEJA BHATTACHARYA    | B. COM HONS      | SEMESTER I   | 245970       | VOLUNTEER       |
| RAJDIP KHAN            | B. COM HONOURS   | SEMESTER I   | 243363       | VOLUNTEER       |
| SANMAYETRA ROY         | B. COM (HONS)    | SEMESTER I   | 244447       | VOLUNTEER       |
| AADRITA PRAMANIK       | ENGLISH          | SEMESTER I   | 247858       | VOLUNTEER       |
| RUCHIKA GUPTA          | ENGLISH          | SEMESTER I   | 247874       | VOLUNTEER       |

\*\*\* students willing to be **Dance Instructors** are requested to consult the **Ramdhanu Coordinators** during the session.



## HERAMBA CHANDRA COLLEGE 23/49 Gariahat Road, Kolkata-700029 Ramdhanu Colours that Empower Lives



Teachers' Duties and Responsibilities (2024-25)

Class Hour: 10:00 AM-1:00 PM

| Class | Date &     | Presence of      | Courses     | Name of Student-     | Assigned Teacher    | Role of     |
|-------|------------|------------------|-------------|----------------------|---------------------|-------------|
| No.   | Date d     | Programme        | Taught      | Instructor/Volunteer | Assigned redener    | Teacher/s   |
| NO.   | Day        | Coordinator/IQAC | raught      |                      |                     | Teachery's  |
| 1     | 13.04.2025 |                  | Dancing     |                      | Mrs. Tanushree      | Course      |
|       | Sunday     |                  |             |                      | Hansda              | Designer    |
|       |            | Dr. Nabanita     | Singing     |                      | Mrs. Suravi Kar Roy | Course      |
|       |            | Chakrabarti,     |             |                      |                     | Designer    |
|       |            | Dr. Lopamudra    | Drawing and |                      | Dr. Emon Bagchi     | Course      |
|       |            | Basu             | Painting    |                      |                     | Designer    |
|       |            | & Mr. Sumit      | Basic       |                      | Mr. Souvik          | Course      |
|       |            | Naskar           | Computer    |                      | Mazumder            | Designer    |
|       |            |                  | Knowledge   |                      |                     |             |
| 2     | 20.04.2025 |                  | Dancing     |                      | Dr. Sweta Lahiri    | Course      |
|       | Sunday     |                  |             |                      |                     | Coordinator |
|       |            |                  | Singing     |                      | Ms. Bhaswati        | Course      |
|       |            |                  |             |                      | Bhattacharya        | Coordinator |
|       |            | Dr. Md Ziaul     | Drawing and |                      | Mrs. Mahua Roy      | Monitor     |
|       |            | Hoque            | Painting    |                      |                     |             |
|       |            |                  | Basic       |                      | Dr. Arun Sarkar     | Monitor     |
|       |            |                  | Computer    |                      |                     |             |
|       |            |                  | Knowledge   |                      |                     |             |
| 3     | 27.04.2025 |                  | Dancing     |                      | Dr. Purabi Barman   | Monitor     |
|       | Sunday     |                  | Singing     |                      | Dr. Achintya        | Monitor     |
|       |            |                  |             |                      | Mandal              |             |
|       |            | Dr. Ayanangshu   | Drawing and |                      | Ms. Sudeshna Basu   | Course      |
|       |            | Sarkar           | Painting    |                      |                     | Coordinator |
|       |            |                  | Basic       |                      | Mr. Abhishek        | Course      |
|       |            |                  | Computer    |                      | Sengupta            | Coordinator |
|       |            |                  | Knowledge   |                      |                     |             |
| 4     | 04.05.2025 |                  | Dancing     |                      | Ms. Amrapali Bose   | Course      |
|       | Sunday     |                  |             |                      |                     | Coordinator |
|       |            |                  | Singing     |                      | Mrs. Shinjini Ghosh | Course      |
|       |            | Ms. Yachana Lama |             |                      |                     | Coordinator |
|       |            |                  | Drawing and |                      | Dr. Madhubanti      | Monitor     |
|       |            |                  | Painting    |                      | Shome               |             |
|       |            |                  | Basic       |                      | Mr. Subhrajit Roy   | Monitor     |
|       |            |                  | Computer    |                      |                     |             |
|       |            |                  | Knowledge   |                      |                     |             |





Teachers' Duties and Responsibilities (2024-25)

Class Hour: 10:00 AM-1:00 PM

| Class | Date &     | Presence of        | Courses   | Name of Student- | Assigned Teacher   | Role of     |
|-------|------------|--------------------|-----------|------------------|--------------------|-------------|
| No.   | Day        | Programme          | Taught    | Instructors      | Ū                  | Teacher/s   |
|       |            | Coordinator/IQAC   | C         |                  |                    |             |
| 5     | 11.05.2025 |                    | Dancing   |                  | Ms. Sahita Mitra   | Monitor     |
|       | Sunday     |                    | Singing   |                  | Ms. Malabika Das   | Monitor     |
|       |            |                    | Drawing   |                  | Mr. Rana Ghosh     | Course      |
|       |            | Dr. Paromita Dutta | and       |                  |                    | Coordinator |
|       |            |                    | Painting  |                  |                    |             |
|       |            |                    | Basic     |                  | Mr. Sukanta Kundu  | Course      |
|       |            |                    | Computer  |                  |                    | Coordinator |
|       |            |                    | Knowledge |                  |                    |             |
| 6     | 18.05.2025 |                    | Dancing   |                  | Mrs. Satadruti     | Monitor     |
|       | Sunday     |                    |           |                  | Chakraborty        |             |
|       |            |                    |           |                  | Banerjee           |             |
|       |            | Mrs. Samhati Soor  | Singing   |                  | Mr. Pranab Mondal  | Monitor     |
|       |            |                    | Drawing   |                  | Mr. Abhrapratim    | Monitor     |
|       |            |                    | and       |                  | Palit              |             |
|       |            |                    | Painting  |                  |                    |             |
|       |            |                    | Basic     |                  | Dr. Papia Sengupta | Monitor     |
|       |            |                    | Computer  |                  | Dr. Bodhisattwa    |             |
|       |            |                    | Knowledge |                  | Bardhan Choudhury  |             |
| 7     | 25.04.2025 |                    | Dancing   |                  | Mrs. Soumita       | Monitor     |
|       | Sunday     |                    |           |                  | Chatterjee         |             |
|       |            |                    | Singing   |                  | Mrs. Susmita Roy   | Monitor     |
|       |            | Dr. Raktim Sur     |           |                  | Chowdhury          |             |
|       |            |                    | Drawing   |                  | Mr. Arup Kumar     | Monitor     |
|       |            |                    | and       |                  | Mallick            |             |
|       |            |                    | Painting  |                  |                    |             |
|       |            |                    | Basic     |                  | Dr. Leenapriya De  | Monitor     |
|       |            |                    | Computer  |                  |                    |             |
|       |            |                    | Knowledge |                  |                    |             |
| 8     | 01.06.2025 |                    | Dancing   |                  | Mr. Subhashis      | Monitor     |
|       | Sunday     |                    |           |                  | Dasgupta           |             |
|       |            |                    | Singing   |                  | Ms. Soumi Hazra    | Monitor     |
|       |            | Mr. Sumit Naskar   | Drawing   |                  | Ms. Subhajit       | Monitor     |
|       |            |                    | and       |                  | Debnath            |             |
|       |            |                    | Painting  |                  |                    |             |
|       |            |                    | Basic     |                  | Dr. Saddam Hossain | Monitor     |
|       |            |                    | Computer  |                  | Mondal             |             |
|       |            |                    | Knowledge |                  |                    |             |



Teachers' Duties and Responsibilities (2024-25)

Class Hour: 10:00 AM-1:00 PM

| Class | Date &     | Presence of      | Courses   | Name of Student- | Assigned Teacher   | Role of   |
|-------|------------|------------------|-----------|------------------|--------------------|-----------|
| No.   | Day        | Programme        | Taught    | Instructors      |                    | Teacher/s |
|       |            | Coordinator/IQAC | C         |                  |                    |           |
| 9     | 08.06.2025 |                  | Dancing   |                  | Ms. Sahita Mitra   | Monitor   |
|       | Sunday     |                  | Singing   |                  | Dr. Reshmi Mitra   | Monitor   |
|       |            |                  |           |                  | Basu               |           |
|       |            | Mrs. Sharmistha  | Drawing   |                  | Dr. Ranjan Sen     | Monitor   |
|       |            | Dasgupta         | and       |                  | Sarma              |           |
|       |            |                  | Painting  |                  |                    |           |
|       |            |                  | Basic     |                  | Dr. Ranjan Kumar   | Monitor   |
|       |            |                  | Computer  |                  | Auddy              |           |
|       |            |                  | Knowledge |                  |                    |           |
| 10    | 15.06.2025 |                  | Dancing   |                  | Mrs. Sanchita Das  | Monitor   |
|       | Sunday     | Dr. Lopamudra    | Singing   |                  | Mrs. Chinmayee     | Monitor   |
|       |            | Basu             |           |                  | Nanda & Upama      |           |
|       |            |                  |           |                  | Biswas             |           |
|       |            |                  | Drawing   |                  | Mr. Santu          | Monitor   |
|       |            |                  | and       |                  | Mukhopadhyay       |           |
|       |            |                  | Painting  |                  |                    |           |
|       |            |                  | Basic     |                  | Mr. Nirupam Das &  | Monitor   |
|       |            |                  | Computer  |                  | Mr. Sibasish Datta |           |
|       |            |                  | Knowledge |                  |                    |           |

Teachers' Duties and Responsibilities (2024-25)

## Exam Schedule: 10:00 AM-1:00 PM Date: 22.06.2025

| r     |            |                 |             |                  | 1                   |           |
|-------|------------|-----------------|-------------|------------------|---------------------|-----------|
| Class | Date &     | Presence of     | Examination | Name of Student- | Assigned Teacher    | Role of   |
| No.   | Day        | Course Designer |             | Invigilator      |                     | Teacher/s |
| 11    | 22.06.2025 |                 | Dancing     |                  | Mrs. Angana         | Exam      |
|       | Sunday     |                 |             |                  | Chakraborty & Mrs.  | Monitor   |
|       |            | Mrs. Tanushree  |             |                  | Priyanka Banik      |           |
|       |            | Hansda          | Singing     |                  | Mrs. Alolika Poddar | Exam      |
|       |            | Mrs. Suravi Kar |             |                  | & Mrs. Moumita      | Monitor   |
|       |            | Roy             |             |                  | Ghosh               |           |
|       |            | Dr. Ayanangshu  | Drawing     |                  | Mr. Archiman Lahiri | Exam      |
|       |            | Sarkar          | and         |                  | & Mrs. Basabdutta   | Monitor   |
|       |            | Mr. Souvik      | Painting    |                  | Ghosh Chowdhury     |           |
|       |            | Mazumder        |             |                  | Paul                |           |
|       |            |                 | Basic       |                  | Mrs. Ishika Ghosh & | Exam      |
|       |            |                 | Computer    |                  | Mr. Dipankar Hazra  | Monitor   |
|       |            |                 | Knowledge   |                  |                     |           |



Teachers' Duties and Responsibilities (2024-25) Certificate Distribution: 10:00 AM-1:00 PM Date: 29.06.2025

|       |            |                     |              | 1 1.00 T W Date: 25:00:2025 |                    |
|-------|------------|---------------------|--------------|-----------------------------|--------------------|
| Class | Date &     | Presence            | Courses      | Presence of Course          | Presence of Course |
| No.   | Day        |                     | Certificate  | Designer/Convener           | Coordinator        |
|       |            |                     | Distribution |                             |                    |
| 12    | 29.06.2025 |                     | Dancing      | Required                    | Required           |
|       |            |                     | Singing      | Required                    | Required           |
|       |            | Principal, TCS,     | Drawing and  | Required                    | Required           |
|       |            | Academic            | Painting     |                             |                    |
|       |            | Superintendent, All | Basic        | Required                    | Required           |
|       |            | Members of IQAC     | Computer     |                             |                    |
|       |            | and All Teaching &  | Knowledge    |                             |                    |
|       |            | Non-Teaching Staff  |              |                             |                    |

| Course                   | Allotted Room No |
|--------------------------|------------------|
| Dancing                  | Campus Hall      |
| Singing                  | 15               |
| Drawing and Painting     | 17               |
| Basic Computer Knowledge | 19               |

\*In the event of any unforeseen changes to the given schedule, the duties of assigned teachers will be adjusted sequentially, according to their serial numbers specified in this brochure.

Sunla Nan

Principal Heramba Chandra College

